

## Preparing to Come to Campus: A Guide for Admitted Residential Students

As your student prepares to join us on campus, we would like to highlight a few key points to ensure a smooth transition to living at Columbia University:

- 1. Check your Email and Portals Regularly**

Our Pre-College team will use email as our primary source of communication with you and your student. If you believe you are not receiving our emails, please reach out to [hsp-office@columbia.edu](mailto:hsp-office@columbia.edu). The application portal will be your primary source for tracking the application and enrollment materials you've submitted. Note that our team sees the same information as you, so please avoid emailing us to inquire about the status of your submissions. TIP: Save your login information somewhere secure, as our program will require students to use more than one account to access Columbia's various portals.

- 2. Submit Application Materials Promptly**

To avoid delays, please submit all required materials, especially your ID card photo, well in advance of the deadline. Low-quality photos often lead to rejection, which can delay ID processing and hinder your student's check-in process on arrival day by several hours.

- 3. Book Your Flights Early**

We are unable to accommodate early arrivals. Please make sure that your flight aligns with your assigned check-in time. Details on your check-in time and location will be provided in our communications.

- 4. Travel Delays**

In the event of a travel delay, we will provide instructions on how to proceed with arriving late after check-in closes via email. This information will be sent out the week before the start of the program. Please notify us at [hsp-office@columbia.edu](mailto:hsp-office@columbia.edu) as soon as you are aware of a travel delay. Residential staff will be on call to assist with late arrivals.

- 5. Review the Student Handbook**

The Student Handbook, which will be sent to you in the weeks leading up to the program, contains essential information on arrival, check-in, packing, and other program details. Please review it thoroughly before reaching out with specific questions.

- 6. Pre-Arrival Webinars & Orientation Recordings**

If, by chance, you and your student are both unable to attend our mandatory orientation and webinars, note that our staff will send out recordings of the event afterward via email. You are not required to notify us of any absences. However, please prioritize attending the event live to ensure you are receiving all necessary information in a timely manner.

- 7. Campus Boundaries and Passes**

Residential students may not leave campus without prior approval from the Pre-College staff. A pass can be obtained through a Google form application, which will be sent to you before the program begins. Passes MUST be requested at least a few days in advance and adhere to our policies, all of which are outlined in the forms. Our pass policies are firm for several reasons, and we ask that you work with us to protect the safety of our students!

We look forward to welcoming your student to Columbia University's campus!

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## **7 Keys to Your Teen's Summer at Columbia: A Parent's Guide**

As your student prepares to join us on campus, we would like to highlight a few key points to help achieve a smooth transition to studying and living at Columbia University. Here's your guide to ensuring your student's summer is both successful and transformative.

### **Stay Updated with Emails and Portals**

Our Pre-College team will use email as our primary source of communication with you and your student. Everything from orientation details to important updates will land right in your inbox. If you believe you are not receiving our emails, please reach out to [hsp-office@columbia.edu](mailto:hsp-office@columbia.edu). The application portal will be your primary source for tracking the application and enrollment materials you've submitted. Tip: Help your teen set up a system to manage their multiple Columbia portal logins.

### **Submit Your ID Photo Early**

Here's a seemingly small detail that can make or break move-in day: submitting your student ID photo. Skip the last-minute selfie and opt for a clear, high-quality photo submitted well ahead of the deadline. A rejected photo or one that is submitted late can delay your student's check-in process on arrival day by several hours.

### **Time Your Travel Appropriately**

While we are looking forward to our students joining us on campus, early arrivals can't be accommodated. Please try to book flights that align with your assigned check-in time. And if travel delays throw a wrench in your plans, Columbia's residential staff will be on call to handle any students experiencing travel delays.

### **Become an Insider**

The Student Handbook isn't just another document—it's your teen's guide to unlocking the full Columbia experience. From what to pack to where to go, this comprehensive guide holds the keys to the kingdom. Watch for it in your inbox in the weeks before the program begins.

### **Pre-Arrival Webinars & Orientation Recordings**

If you and your student are both unable to attend our mandatory orientation and webinars, note that our staff will send out recordings of the event afterward via email. You are not required to notify us of

any absences. However, please prioritize attending the event live so that you receive all necessary information in a timely manner.

### **Campus Boundaries and Passes**

While your teen can't spontaneously explore Manhattan whenever the mood strikes, you can request passes to venture beyond campus through a simple Google form process. These Google forms will be sent to you before the program begins. Passes **MUST** be requested at least a few days in advance and adhere to our policies, all of which are outlined in the forms. Our pass policies are firm for several reasons, and we ask that you work with us to protect the safety of our students!

### **Set Expectations Early**

Have a heart-to-heart with your teen about what this summer means. It's not just about taking classes at a top university—it's about growing independence, managing time, and navigating a new social environment. Encourage them to step out of their comfort zone while remembering to prioritize their studies.

The Columbia Pre-College Program isn't just another summer activity—it's a glimpse into college life. Whether they're dreaming of becoming a future Columbia Lion or just excited to spend their summer in the Big Apple, this experience will be one for the books.

Remember: Columbia's Pre-College team (reached at [hsp-office@columbia.edu](mailto:hsp-office@columbia.edu)) is always ready to help you navigate this exciting journey. Here's to an unforgettable summer of growth, learning, and adventure in the heart of New York City!